Look 4 Mortgages
We look to get you the right deal.

Accountant's certificate

Confirming income for all self-employed applicants

THIS MUST BE FULLY COMPLETED BY AN ACCOUNTANT WITH A QUALIFICATION ACCEPTABLE TO LOOK 4 MORTGAGES. PLEASE COMPLETE THIS FORM, PRINT IT OFF, SIGN AND RETURN IT TO THE APPLICANT(S) OR BROKER.

In **ALL** cases, please complete **sections A and E,** then:

- For **sole trading** self-employed applicants also complete **section B**
- For **self-employed partners of a partnership business** also complete **section C**
- For **limited company director(s)** (20% or more shareholding) also complete **section D**

You'll need to complete a separate certificate for each individual company

Section A – As the company's accountant, please clarify the following details

Name of applicant(s) whose income(s) is/are stated below

Nature of the business

Trading name (if applicable)

Name of the business

Business commencement/incorporation date

D D M M Y Y Y Y

Please note:

We require information from the last three years' trading accounts and will only accept income declared in the UK for tax purposes. The most recent year-end must not be more than 18 months before the date of the mortgage application. If you cannot provide three years' figures please provide the reason:

Where two applicants derive income from the same business this form can be completed for both applicants, however, make sure the individual shareholding and income is clear.

Section B – For sole trading self-employed applicants

	Dates of financial year end		
	Last completed year D D M M Y Y	Year 2 D D M M Y Y	Year 3 D D M M Y Y
Annual turnover			
Gross profit before tax			
Net profit before tax			

Section C – For self-employed partners of a partnership business

Percentage of business owned (must be entered as a percentage)

Applicant 1 %

Applicant 2 %

		Dates of financial year end		
		Last completed year D D M M Y Y	Year 2 D D M M Y Y	Year 3 D D M M Y Y
Annual turnover	For the business			
Gross profit before tax	For the business			
Net profit before tax	For the business			
Net profit before tax attributable to applicant	Applicant 1			
	Applicant 2			

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Section D – For limited company director(s) (20% or more shareholding)

Registered number of company

Alphabet share structure ☐ Yes ☐ No

	Applicant 1	Applicant 2
Number of shares held by		
Percentage of applicant's shareholding	%	

		Dates of financial year end		
		Last completed year	Year 2	Year 3
		D D M M Y Y	D D M M Y Y	D D M M Y Y
Annual turnover	For the business			
Profit on activities	For the business			
Profit (after tax and before dividend)	For the business			
Shareholders' funds	For the business			
Applicant's salary as director (A)	Applicant 1			
	Applicant 2			
Applicant's dividend distribution* (B)	Applicant 1			
	Applicant 2			
Applicant's total income (A + B only)	Applicant 1			
	Applicant 2			

Section E

Are there any adverse qualifications to the accounts? If ☐ Yes ☐ No

Yes, please provide an explanation in the box below.

Please provide comment and give your view in the box below of the ongoing ability of the business to trade where there is:

- any sharp increase/decrease of profit or turnover; or
- a negative shareholder's fund figure in any year; or
- decline in the profit or turnover in the latest year.

I can confirm that the information provided in this form is an accurate reflection of the financial performance of the applicant's business.

Name

Date
D D M M Y Y Y Y

Accountant's qualification (must hold a UK accountant's qualification)

Accountancy firm and full address

Signature

Postcode

Once this form has been fully completed, please print it off, sign it and return it to the applicant(s) or broker.